

**96<sup>th</sup> Annual Creamery Picnic  
In Lewis and Clark Park  
August 1st and 2nd 2008, Stevensville, Montana  
VENDOR AGREEMENT**

Name: \_\_\_\_\_

I am selling: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

I want to rent booth/space number: \_\_\_\_\_ First Choice

\* numbers are located on map that can be  
accessed from "Vendor Map" link  
on website

\_\_\_\_\_ Second Choice

The cost of this space is \$\_\_\_\_\_ (Prices are located below on "Craft and Food Booth Price List" page)

The cost of the deposit is \$\_\_\_\_\_ **A second check is enclosed for the \$25.00 Deposit for all craft spaces**

**Please make checks payable to: Stevensville Civic Club**

**Rental Terms and Conditions**

1. Exhibit hours: Friday - 4:00 p.m. to 9:00 p.m. and Saturday – 10:00 a.m. to 9:00 p.m.
2. Friday you may set up as early as 10:00 a.m. for the afternoon crowd. **Please note that this year the Picnic will be located at Lewis and Clark Park, not on Main Street. Access directly to your craft booth will only be allowed until 3pm on Friday and 9am on Saturday morning. Night traffic will be allowed in after 9pm both nights. Please plan accordingly. Food Vendors will have access to their spaces.**
3. All food vendors must either be licensed or a non-profit organization. Dumpsters will be provided at central locations. Vendors are responsible for supplying their own tables, chairs, signs, etc.
4. If you rent a craft space instead of a booth, we recommend that you bring some type of shade or cover. **We do not supply power, shade or cover for craft spaces.**
5. You must keep your booth/space open until 9:00 p.m. on Friday and 9:00 p.m. Saturday.
6. The attached price list of spaces and booths specify the amps provided for those that have electricity. If you need additional electricity, there will be an additional charge as described on the price list.
8. We will NOT be monitoring for the sale of duplicate items. We will try to have a wide variety of crafts and food, but make no guarantee that you will be the only vendor selling a certain item.
9. **FOOD VENDORS, PLEASE NOTE: POWER AVAILABLE IS 20 AMP SERVICE  
WE HAVE NO ACCESS TO OTHER POWER SOURCES! WE DO NOT ALLOW GENERATORS OF ANY KIND!**
10. This event is organized and operated by volunteer labor. If we consider your behavior to be disrespectful to any of our volunteers, you will be asked to leave without a refund of your booth fee.
11. I understand that if I cancel after July 15, 2008, my booth fee will **NOT** be refunded
12. If you display or sell anything that is deemed to be offensive or inappropriate, you will be asked to leave, without a refund of your booth fee.
13. You must leave your booth area clean.
14. **AS IN 2007. The Town of Stevensville will be requiring anyone that is selling goods, wares and merchandise to purchase a business license from the Town of Stevensville.** The application for the license is on the third page of this document. Please fill out the application and return it along with a \$25 check made out to the Town of Stevensville to the address provide. **DO NOT SEND IT TO THE CIVIC CLUB. THE APPLICATION AND FEE NEEDS TO GO DIRECTLY TO THE TOWN OF STEVENSVILLE.**

I understand and agree to the above terms.

Signature

Date

You will be sent a confirmation letter with your booth/space number. Please bring the confirmation letter to the Picnic.

Mail this signed agreement and your check to:

Stevensville Civic Club  
PO Box 676  
Stevensville MT 59870

# Craft and Food Booth Price List

If you want to rent a booth or space, please indicate which one you want on the Vendor Agreement and mail it along with your **check made out to *Stevensville Civic Club*** to:

Mark Anderson  
Stevensville Civic Club  
PO Box 676  
Stevensville, MT 59870

Please note that pricing *as well as booth/space availability* is based upon the postmark date of the envelope.

	<b>Before May 31</b>	<b>Until July 15</b>	<b>After July 15</b>
<b><u>Craft Booth:</u></b>	\$80	\$90	\$100
Size: 10 x 14			
Electricity provided (20 amp total for all 10 booths)			
Cover provided			
Labeled: B1 - B10			
<b><u>Craft Space:</u></b>	\$50	\$70	\$80
Size: 14 x 14			
No electricity provided			
No cover provided			
Labeled: S1 – S60			

Town of Stevensville  
PO Box 30  
Stevensville, MT 59870  
(406) 777-5271

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**Business License Application**

**Name of Applicant:**

**Name of Business:**

(If you do not have one leave blank)

**Phone #**

**Your Address:**

**Type of Business to be conducted:**

(crafts or food sales)

**Dates selling in Stevensville: Creamery Picnic, August, 1<sup>st</sup> & 2<sup>nd</sup>**

**Fee: \$25.00**

**Make check payable to: Town of Stevensville**

**Mail to:** Town of Stevensville  
Attention Town Clerk  
PO Box 30  
Stevensville, MT 59870

\*\*Once completed please send this form to the Town of Stevensville and you will receive a copy of the Business License from the town you may post or keep during the 2008 Creamery Picnic.

All Vendors selling goods, wares and merchandise will be required by the Town of Stevensville to have a business license. If you have questions please contact Town Clerk of Stevensville at (406) 777-5271.